



॥ अंतरी पेटवू ज्ञानज्योत ॥

**Kavayitri Bahinabai Chaudhari
North Maharashtra University, Jalgaon**

E-TENDER NOTICE

K.B.C. N.M.U., Jalgaon invites E-tender for Examination Various Work

1) Printing, Supply Scanning of OMR/OCR/ICR Answer Sheet
(Summer 2022 & Acedmic Year 2022-23) Short Tender Notice

2) On Screen Digital Evaluation System (OES)
[Descriptive Answer Book (May-2022 to April -2027)]

3) Online MCQ Examination (May-2022 to April -2023)

**4) Question Paper Mangement System & Digital Examination
Paper Delivery System (DEPDS)** (Acaedemic Year 2022-23)

From interested and qualified vendors for the competitive bidding process. For the detailed tender documents, interested bidder should visit <https://mahatenders.gov.in> and www.nmu.ac.in

The filled in tender must be submitted online on or before **Sr.No. 1 for 20/04/2022 and Sr. No. 2,3 & 4 for 04/05/2022 upto 17.00 hrs.** Any extension of tender, corrigendum or change in schedule will not be published in news paper; it will be published only on above mentioned website only. (Fill each Tender Separately)
Ref.:KBCNMU/7-A/ET/OEVarious Work/863,864-866/2022 (Prof. D.S. Dalal)

Date :12/04/2022

Offg. Director, Board of Exam.& Evaluation



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कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगाव
Kavayitri Bahinabai Chaudhari
North Maharashtra University, Jalgaon

POST BOX NO.80, UMAVINAGAR,

JALGAON- 425 004

Tel.No. (0257) 2257325, 326

Fax No. (0257) 2258407

E- TENDER DOCUMENTS FOR
QUESTION PAPER MANAGEMENT SYSTEM (QPM) & DIGITAL
EXAMINATION PAPER DELIVERY SYSTEM (DEPDS)
FROM ACADEMIC YEAR 2022-23

REF :- REF :- NMU/7-A/ET/QPM & DEPDS /866/2022

FOR MORE DETAILS VISIT THE PORTAL OF

<https://mahatenders.gov.in> / www.nmu.ac.in

Total Pages 01 to 22



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E-TENDER DOCUMENTS FOR QUESTION PAPER MANAGEMENT SYSTEM (QPM) &
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Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon

TENDER SCHEDULE AND CONTACT DETAILS

QUESTION PAPER MANAGEMENT SYSTEM (QPM) & DIGITAL EXAMINATION PAPER DELIVERY SYSTEM (DEPDS) FROM ACADEMIC YEAR 2022-23.

Sr. No.	Key Days of the tender	Start date & time	Closing date and time
01	Tender Release	13/04/2022 10.00 hrs.	---
02	Tender documents downloading	13/04/2022 10.00 hrs.	04/05/2022 17.00 Hrs
03	Online Submission	13/04/2022 10.00 hrs.	04/05/2022 17.00 Hrs
04	Pre Bid Meeting	25/04/2022 Zoom Meeting ID- 82806965637 & Timing 2.30 PM. Pass word- 746412	
05	Technical Bid opening	06/05/2022 11.00 hrs. (if possible)	---

Contact below if any query to

1	Mr. Sumit Katkar, For any information/difficulty Regarding online submission of tender	7745827385 7843024910
2	Offg. Computer Center Head (Exam), KBCNMU, Jalgaon	9881219994 0257-2257325, 326
3	System Analyst, Computer Center (Exam), KBCNMU, Jalgaon	8999156427 0257-2257327
4	General Query	0257-2257236,237 (Purchase Dept.)

DISCLAIMER

1. Detailed schedule for the various activities to be performed in e-tendering process by the Tenderer for quoting their offer is given in this Tender Document under “Tender Schedule”. Manufacturer/ Distributors/ Authorized Dealers /Service Provider should carefully note down the cut-off dates for carrying out each e-tendering process / activity.
2. Every effort is being made to keep the Website upto date and running smoothly 24 x 7 by the K.B.C.N.M.U. and the Service Provider. However, K.B.C.N.M.U. takes no responsibility, and will not be liable for, the website being temporarily unavailable due to any technical issue at any point of time.
3. The K.B.C.N.M.U. will not be liable or responsible for any damages or expenses arising from any difficulty, error, imperfection or inaccuracy with this Website. It includes all associated services, or due to such unavailability of the Website or any part thereof or any contents or any associated services.
4. Tenderers must follow the schedule of e-tendering process and get their activities of e-tendering processes done **well in advance** so as to avoid any inconvenience due to unforeseen technical problem if any.
5. K.B.C.N.M.U. will not be responsible for any incomplete activity of e-tendering process of the tenderer due to technical error/ failure of website and it cannot be challenged by way of appeal, arbitration and in the Court of Law. Manufacturer/ Distributors/ Authorized Dealers/ Service Provider **must get done all the e-tendering activities well in advance.**



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Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon

E- TENDER NOTICE OF Question Paper Management System (QPM) & Digital Examination Paper Delivery System (DEPDS) from Academic 2022 to 2023

Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon invites E-tender for Question Paper Management System (QPM) & Digital Examination Paper Delivery Systems **to be started from** academic year 2022 -23 from interested and qualified vendors for the competitive bidding process. For the detailed tender documents, interested bidder should visit <https://mahatenders.gov.in> and www.nmu.ac.in.

The filled in tender must be submitted online on or before **04/05/2022** up to 17.00 hrs. Any extension of tender, corrigendum or change in schedule will not be published in news paper; it will be published only at above mentioned website only.

Ref. : **NMU/7-A/ET/QPMS &DEPDS/866/2022**

Date : 12/04/2022

(Prof. D.S.Dalal)
Offg. Director
Board of Examinations and Evaluation

Instructions for filling of E-Tender

The Director, Board of Examinations and Evaluation, Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon invites e-tender for conduction of **Question Paper Management System (QPM) & Digital Examination Paper Delivery System** from Academic Year 2022-23

The details in this regard are given below :-

1. Procedure to submit the tender: All eligible/ interested tenderer are required to be enrolled on Portal <https://mahatenders.gov.in> before downloading tender documents and participate in e-tendering. The vendors should submit online tender in two bid system i.e. Technical Bid and Commercial/ Financial Bid. BOQ (BOQ Rate quoted inclusive of all taxes)
2. Technical Bid: The technical bid shall contain the following documents. The Bidder must Scan the documents and upload all these documents online with first page in technical bid Compulsorily. All the documents must be valid and self-attested by bidder. Non-submission of following requested documents may lead to rejection of offers.

Sr.No.	Name of Document
2.1	Information of the bidder as per Annexure –A.
2.2	Certificate of incorporation/registration.
2.3	Copy of GST registration certificate
2.4	Copy of PAN card
2.5	Copies of Income tax return filed during last three financial year.
2.6	Copies of SSI / NSIC/MSME registration certificate (In case of exemption in payment of Tender Fees / EMD is claims). The related G.R. /Circular must be upload.
2.7	Proof of annual turnover last five financial year of Minimum Rs. 50 Lakh each year. Annexure- B
2.8	An affidavit that the bidder has never been black listed by any government department / government under taking /any other agency as per Annexure- C
2.9	List of clients to whom the tendered services provide the name, address, Landline. No. / Mobile No. of the clients. & copy of experience certificate /work done certificate from the University / Board /Educational Institute / State or Central Government Departments / Institutions for last Five financial years . Annexure-E
2.10	Bidder's Declaration on letter head Annexure –F
2.11	Receipts of payment of Cost of tender and earnest money deposit paid through Internet Banking
2.12	Audited balance sheet & profit & Loss account of the company / firm duly audited by Chartered Accountant for last five financial years.
2.13	Proof copies of ISO 9001:2015, ISO 27001: 2013, CMMI Level 3 certification
2.14	Full set of tender documents with seal and signature of bidder or his authorized representative on each page of the tender. (full set uploading will be must)

3. **Financial Bid** : The tendering authority will first open the Technical Bid documents of all bidders and after scrutinizing these documents will shortlist the Bidders who are eligible for Financial Bidding process. Otherwise the tender may be disqualified. Financial bid should be submitted online by vendor in the form of BOQ excel sheet given over www.mahatender.gov.in, the supplier shall fill up the column of rate per unit offered by him.
4. Bidder should have valid Digital Signature Certificate (DSC) obtained from any Certifying Authorities.
5. The detail description of Question Paper Management System (QPM) & Digital Exam. Paper Delivery System provided in the tender documents.
6. The Technical and Financial bid shall be submitted online as per the schedule.
8. The Bidders are strictly advised to follow the dates and times allocated to each stage. As indicated in the time schedule. All the online activities are time tracked and the Electronic Tendering System enforces time-locks that ensure that no activity or transaction can take place outside the Start and End Dates and Time of the Stage as defined in the tender schedule. At the sole discretion of the Tender Authority, the time schedule of the Tender stages may be extended.
09. Rate to be quoted should be mentioned at appropriate place in provided in Schedule (BOQ) by the bidder, more over the rate should not be quoted anywhere else in the tender booklet as well as in the blank pages.
10. **The University reserves the right to decide whether to open or not open the commercial Bid of the supplier and no objection of any supplier shall be entertained on any ground what so ever it may be regarding this.**
11. No Bid shall be accepted without payment by online earnest money deposit and cost of tender.
12. The rate quoted in per student per assessment BOQ form should be inclusive of GST.
13. The University is not to bind to accept lowest tender and reserve the right to accept/cancel any or all tenders without assigning any reason thereof.

(Prof. D.S.Dalal)
Offg. Director
Board of Examinations and Evaluation

General Terms and Conditions of the Tender

- 1) The online tender is called Question Paper Management System (QPM) & Digital Exam. Paper Delivery System from Academic Year 2022 -2023.
- 2) **Cost of Tender & Earnest Money Deposit : - Vendors are required to pay Rs.3,000/-** (Rs. Three Thousand only) and Rs.50,000/- (**Rs. Fifty thousand only**) towards Tender Fee and EMD respectively through Net banking .
- 3) **Security Deposit :--**The successful bidder to whom the work order is given shall be required to deposit an amount equivalent to 5% of total value of purchase order (inclusive of all taxes, duties etc) as security deposit within 7 days from the date of work order. The security deposit will not carry any interest which shall be refunded after supply and successful installation of the system. If the bidder fails to keep the security deposit, then the second lowest quoted bidder will be issued the similar purchase order or the University with holds the total authority for the necessary action to be taken. The Security deposit will be forfeited if the supplier fails to execute the work order.
- 4) **Termination of Contract:** University reserves the right to terminate the work order bidder fails to services "within the examination period. The University also reserves the right to go for next lowest tenderer or other appropriate action will be taken.

If due to the above mentioned reason work order is terminated, security deposit shall be forfeited and also the tender may be allotted to the next lowest tenderer or the university reserves the right to take any other appropriate decision including legal action against the bidder to whom work order was awarded.
- 5) The Bid E.M.D. will be forfeited :
 - a) If the bidder withdraws his bid during the period of bid validity specified in the bid.
 - b) In case of successful bidder, if the bidder fails or refuses to accept the work order.
- 6) Conditional E-tender shall be out rightly rejected.
- 7) **Payment :-**100% after 45 days from the completion of all online examination satisfactory result declaration. The payment will be made by account payee cheque only.
- 8) Only online tender submitted through Government of Maharashtra portal for e-procurement will be considered. (<https://mahatenders.gov.in>)
- 9) Tender offer must be valid for a period of minimum 120 days from the date of opening of commercial/financial bid. Any offer failing short of the validity period is liable for rejection.
- 10) **Agreement:-** The successful bidder will be required to submit an agreement on stamp paper of Rs.500/-within 7 days from the date of receipt of letter for awarding work order from University. **The agreement should be registered with notary.**
- 11) **Commencement of Rate Contract: The rate contract will commence from the date of submission of agreement along with amount of security deposit.**
- 12) **Jurisdiction:** The courts at Jalgaon alone will have the jurisdiction to try any Matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Jalgaon court shall have Jurisdiction in the matter.
- 13) The University reserves the right to accept or reject any or all the tenders from any or all the parties without assigning reason thereof.

- 14) **The accepted tender rates will stand good to the end of the contract and no hike in the said accepted rates will be permitted during the period of the agreement, unless it is specified in the Contract.**
- 15) The entire work assigned to tenderer is highly confidential; hence the bidder should maintain absolute confidentiality while carrying out the work. The successful bidder shall not Outsource/ sublet any activity or process related to the entire process within the scope of tendered work.
- 16) The bidder should have the capability to carry out the work of total solution Digital Exam. Paper Delivery System. (DEPDS)
- 17) **The bidder should have facility to execute the work assigned to them with all facilities, Manpower & infrastructure, could not assign sub-contract for the said work.**
- 18) Offer should be complete in all respect. Incomplete offers would not be entertained.
- 19) Penalty to the minimum 10% of the contract value shall be levied upon the vendor for the delay in submission of data or deficiency in the service.

(Prof. D.S.Dalal)
Offg. Director
Board of Examinations and Evaluation

-: SCOPE OF WORK :-

Scope of the Work (Technical Bid)

A) Question Paper Management System (QPM)

The System must be able to perform the following basic functionality

- a) University will give the details of the paper setters, their contact details, subject, date of exam etc...to the vendor. The system should be capable to upload this data from excel/csv file.
- b) The system should be able to send them the appointment letters on email, and also send an SMS notification to the question paper setters. The format of the appointment letters would be given by the university.
- c) The system should be able to generate username and passwords for the paper setters and send them on the respective email id. The paper setter would then receive the login id, password for the system.
- d) The template of the question paper must be able available once the paper setters logs in. the system should provide facility for the paper Setters to download the template for question paper and then upload the pdf file of the question paper.
- e) The system should provide the facility such that the question paper can be verified either by the subject chairman appointed or by university exam department staff.
- f) Once the question paper if finalised it should be compatible to download it PDF file with a password protect.

Eligibility [Technical Eligibility Criteria for Tenderer]

1. The bidder should be a Public Ltd. Co./ Govt./PSU/Pvt. Ltd. Co./Proprietary/ Partnership Firm/Society registered in India and having its operation for minimum three years in India.
2. A valid CMMi level 3 Certificate.
3. The bidder should have turnover of average 50 Lakh purely from computer based examination related services for the last 5 financial years. The bidder should submit the certificate from Chartered Accountant regarding the same.
4. The bidder should have successfully implemented at least at least two (QPM) Project, University/Board/recognized exam conducting authority during last 5 years and Bidder should submit the certificate from University/Board/ recognized exam conducting authority regarding the same. The bidder should submit the certificate from University/Board/recognized exam conducting authority regarding the same.
5. The bidder should have the capability to carry out the work of total solutions for Examination Services
6. Bidder should submit declaration on Rs.500/- Stamp Paper stating that his/her firm is not blacklisted by any Government organization/institution.
7. The bidder should be registered with appropriate tax authorities such as GST, Income tax, etc and should submit valid certificates of registration with these authorities.

B) DEPDS (DIGITAL EXAMINATION PAPER DELIVERY SYSTEM)

To transmit encrypted Question Paper from a Centralized location (University) to various Colleges at a pre-defined, specified date and time. The printing of the Question paper at the affiliated exam centers will be handled by the respective KBCNMU Coordinator/Authorized Staff Member.

Following will be the scope of the work in detail:

1. Initial Set-up: At the initial stage, online database design should involve creation of the Master Database; mapping of various Master/ Subject Master; importing of College Details, Exam Time Table and other Exam details; setting up of Machines at University as well as at exam centers located across the state, secured Servers, Network & Database including inside the University and setting up of the Database. Online Collection/ verification of information/data from colleges for sending Question papers.
2. Pre transmission process: Setting up of multiple type of users at the University/exam centers; setting up of Admin with clearly defined rights; setting up of other privilege users based on the roles & responsibilities; setting up of various reports such as 'Question Paper Uploading and Downloading'.
3. Training at a University for KBCNMU Coordinators/exam center staff, faculties, University admin users and other required staff will be organized by the successful bidder free of cost.
4. A fully equipped and sophisticated QP Transmission Software with GUI having Admin & User Panels:
 - 4.1 The system should be able to register 2 mobile numbers; one as primary [of KBCNMU Coordinator] and another as a backup and 1 email id for each user.
 - 4.2 Facility of suspending user should be there in the system.
 - 4.3 Authentication/ Licensing of the computers should be done at the centers. Only these Authenticated/ Licensed PCs can be used to download the question papers.
 - 4.4 The system should allow users to authenticate 2 PCs per user; one primary and one as a backup.
 - 4.5 Authentication/ Licensing process must have 2 security levels; primary authentication should be done by the University Official and only after the primary authentication, the incoming request should be transferred to the server for final activation of the license.
 - 4.6 System should be able to send notifications such as, User Creation, License activated, etc. to the users via SMS and Email.
 - 4.7 OTP authentication should be integrated in the system. The OTP should be sent to the respective User's registered mobile number and email id at the time of login.

- 4.8 In the Login process, **Face (Thumb impression) recognition of the authorized user should be carried out in the system.**
- 4.9 All question papers should be saved in 128-bit encrypted form on the server.
- 4.10 Respective Centre's **watermark should be embedded on every page of the downloaded question paper automatically.**
- 4.11 Every session's question papers should be available for download only in the **time window specified by the University.**
- 4.12 Online question paper distribution should be **done Centre- wise, Date-wise and Session-wise.**
- 4.13 Delivery of Question paper according to the time table **to the respective exam centers.**
- 4.14 University Official should have additional module with restricted and secured login using OTP.
- 4.15 The module available for University Official should have following features-
- a) List of Users and licenses approved.
 - b) One-click manual sending of login credentials to a particular user.
 - c) List of licenses of all the users with current status.
 - d) Option to Approve or Disapprove a license request send by a user.
 - e) List of files available for every center.
 - f) Real time status of each logged-in user from the moment the question papers are made available for download along with the photograph of the user downloading the files.
 - g) Manual report generation of every individual user to monitor the complete login activity.
- 4.16 System should be able to generate Session-wise report of the complete login/download activity for all the users and should be able to send it to registered email id of the University Official. The Software used for QP transmission should facilitate QP uploading at the University itself. There should be provision for the University to upload all the QPs for that particular day.
- 4.17 Face recognition (thumb impression) matching of KBCNMU Coordinator or any other authorized person should be done before transmitting the QP to the exam center. QP should be made available to the exam centers at the time specified by the University.
- 4.18 To ensure data security at highest.

- 4.19 Report to view the list of QP each college need to download on a particular session of specific date. How much QP are downloaded by the exam center? and How much QP are pending to be downloaded?
- 4.20 It should ensure that QP should be seamlessly downloaded in 128 bit encrypted form at the respective colleges in a simplistic and secure way.
- 4.21 The QP downloaded should be decrypted through a secure key i.e., day password and based on the requirement, printing of QP has to be done at exam centers. To confirm/ensure the downloading/printing of question papers by the examination centers in time.
- 4.22 It should facilitate real time updating of data in relation to upload, access, download of the QPs indicating the person(s) involved and the date and time of specific activity.
- 4.23 It should be able to sync exam schedule with the respective question paper and map download of the QPs based on the schedule.
- 4.24 It should integrate email and SMS to facilitate forwarding of emails and SMS to the authorized user for OTP/day password sharing.
- 4.25 The exam center needs to be provided the list to view the QP to download on a particular exam session & date. The University needs to have a dashboard view of the list of the exam center where the QP was downloaded, time of download; centers where the QP has not been downloaded etc. The entire records/log of the QP download activities needs to be captured.
- 4.26 Application provided to the exam centers should be menu driven and user-friendly.
- 4.27 The bidder must be clear about the proposed system with Technical Architecture; Mandatory and Optional Modules; Module Integrations and Report Generation.
5. Security/Secrecy:
- 5.1 QP should be highly secure and within the control of the University's authorized officials. This should be accessible only to authorized personnel through authorized systems as per the University role based workflow.
- 5.2 Question paper should be 128 bit encrypted while it is being uploaded.
- 5.3 Entire content/material supplied by the University has to be encrypted with at least 128-bit encryption system.
- 5.4 Question papers should only be able to be decrypted using two layer security i.e., both public and private keys for additional security.

lack of Competition

1. If a situation arises where if after the evaluation of bids, KBCNMU ends up with one responsive bid only and in such a situation, the KBCNMU authority would check as to whether while floating the Tender all necessary requirements to encourage competition like standard bid conditions, industry friendly specifications, wide publicity, sufficient time for formulation of bids, etc. were fulfilled. If not, the Tender would be re-floated after rectifying deficiencies.

2. KBCNMU reserves the right to award the Tender in case it finds less than minimum number of bids required considering the timeline of the project execution.
3. The university reserves the right to refloat the Tender process in case it finds that no appropriate vendor can be shortlisted in the first attempt.

Pre - qualification bid documentation shall be evaluated as under:

- The evaluation committee will check if the Vendor has deposited the EMD along with the Technical Proposal and the same are found to be in order.
- The documentation furnished by the Vendor will be examined prima facie to see if the Vendor's capacity, skill base and other Vendor attributes as claimed therein are consistent with the needs of this project.
- University may ask Vendor(s) for additional information, and/or arrange discussions with their professional, technical faculties to verify claims made in bid documentation. If the Vendor fails to submit the additional supporting documents, the bid shall be rejected.
- Commercial bid of only those vendors who were found technically eligible will be opened

Scoring of Technical Bids and technical qualification

Pre-Qualification Criteria

Sr. No	Criteria	Valid Documents/Information to be submitted as criteria Validation with Technical proposal	Marks
1	The bidder should be a registered company with a average annual turnover of at least 50 Lakh Last five year	CA certificate and other financial documents (Last five year)	Below Rs. 5 lakh = 0 marks Rs.5 Lakh to 30 lakh = 10 Marks Rs. 30 Lakh above= 20 Marks
2	Bidder should have executed the Question paper Management /DEPDS of 5000 papers per semester in single institution or multiple institution in Govt University / private university /Institution successfully in at least 5 years .	Copy of Experience Certificate/Work done Certificate from the concerned educational institute.	Upto 5000 =10 marks More than 5000 = 20 Marks
3	The bidder must have required certification. 1) ISO 9001:2015 2) ISO 27001:2013 3) CMMI 3	Valid copy of certification	ISO 9001:2015 & ISO27001: 2013 =15 Marks CMMI Level 3 = 05 marks

4	The bidder Must have executed question paper generation and/or question paper delivery UGC recognized University/Private University / Institution / Board / Government Department in the last 5 years	Work orders from UGC recognized University/Private University / Institution / Board / Government Department in the last 5 years	Work for less than 05 = 5 marks Work for more than 5 = 10 marks
5	Presentation of the Details of the service on date and time decided by KBCNMU after technical Bid Opening	Bidder to give Presentation	30 marks

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2. KBCNMU reserves the right to award the Tender in case it finds less than minimum number of bids required considering the timeline of the project execution.
3. The university reserves the right to refloat the Tender process in case it finds that no appropriate vendor can be shortlisted in the first attempt.

Bid Evaluation Process :-

Bid Evaluation Committee

The bid evaluation committee constituted by the University shall evaluate the bids. The decision of the bid evaluation committee in the evaluation of the Technical and Commercial bids shall be final.

A) Technical Evaluation :

Pre - qualification bid documentation shall be evaluated as under:

- The evaluation committee will check if the Vendor has deposited the EMD along with the Technical Proposal and the same are found to be in order.
- The documentation furnished by the Vendor will be examined prima facie to see if the Vendor's capacity, skill base and other Vendor attributes as claimed therein are consistent with the needs of this project.
- University may ask Vendor(s) for additional information, and/or arrange discussions with their professional, technical faculties to verify claims made in bid documentation. If the Vendor fails to submit the additional supporting documents, the bid shall be rejected.
- Commercial bid of only those vendors who were found technically eligible will be opened

B) Commercial Evaluation :

The Price Score of the Vendor will be determined by the Committee, which will be used for overall evaluation.

C) Overall Score formula :

Evaluation criteria proposed to be adopted will be Quality cum Cost Based System (QCBS) where Technical Bid Score will get a weightage of 70% and Commercial Bid Score a weight age of 30%. The Vendor would be technically evaluated out of 100 marks. All the Vendors who secure overall minimum of 75% (75 Marks out of 100 across all the components together) will be considered as technically qualified. Final score of all Vendors will be calculated on the basis of the following formula:

$$F_s = (0.70 \times (T_s/100) + 0.3 \times (C_{min}/C_b)) \times 100$$

Where

F_s= Overall score of Vendor under consideration.

T_s= Technical Score for the Vendor under consideration out of 100

C_b= Financial Bid Value for the Vendor under consideration

C_{min}= Lowest financial bid value (C_b) among the financial proposals under consideration

The Vendor with highest F_s (overall score), will be awarded work.

1) Contract Finalization and Award Criteria :-

Issuance of LoI

University shall notify the selected Vendor, through a Letter of Intent (LoI), that its bid has been accepted. The letter of intent will be accompanied by the proforma for contract, incorporating all agreements between the parties.

Signing of Contract

Within 7 days of receipt of the LoI, the successful Vendor shall sign the contract and return it to the University. The selected Vendor will initiate the execution of the work as specified in the agreement.

2) Disclaimer : -

All information contained in this Tender have provided is in the good interest and faith. This is neither an agreement and nor an offer/ invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the presentation of this TENDER document, the interested Vendors shall satisfy themselves that the document is complete in all respects. The information published in this document is not intended to be exhaustive. Interested Vendors are required to make their own enquiries and assumptions wherever required.

In case there are less than three valid bids the University reserves the right to award the contract from within the shortlisted vendors. Examination dates cannot be altered hence University reserves the right to award the contract to the most eligible vendor.

Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the TENDER document is complete in all respects and firms submitting their bids are satisfied that the TENDER document is complete in all respects.

University reserves the right to reject any or all of the applications submitted in response to this TENDER document at any stage without assigning any reason whatsoever. University also reserves the right to withhold or withdraw the process at any stage with intimation to all who have submitted their bids in response to this TENDER . University reserves the right to change/ modify/ amend any or

all of the provisions of this TENDER document without assigning any reason. Any such change would be communicated to the Vendors by posting it on the website of the University.

Vendor must follow the time table of e-Tendering process and get their activities of e-Tendering processes done well in advance so as to avoid any inconvenience due to unforeseen technical problem if any.

University shall not be responsible for any incomplete activity of e-Tendering process of the Vendor due to technical error/failure of web site and it challenged by way of appeal, arbitration and in the Court of Law. Vendor must get done all the e-Tendering activities well in advance

10) About Data Ownership

- A.** The Vendor shall provide all the data- including the question banks- collected or generated during the entire process to KBCNMU in the format prescribed by KBCNMU.
- B.** The ownership of the entire data including the question banks shall lie with KBCNMU. Upon receiving the instructions from KBCNMU authorities, the vendor shall destroy the entire data from its server or all such places of storage. The vendor shall not keep a copy of data in digital or print or any other format with itself. The vendor shall provide the certificate to this effect in a format as prescribed by KBCNMU.

Security Management Process (Attach Proof)

- 1) The Vendor should have ISO Certification of ISO 9001:2015 and ISO/IFC 27001
- 2) Provision for protecting the system from DDOS attack and advance threat attacks.
- 3) Application security testing CERT/STQC (with third party certification is must)
- 4) Reports of penetration test conducted – is must
- 5) In case primary instance fail, application should be able to work from another instance in half an hour from primary instance failure (Provide testing proofs)
- 6) Data should reside in India.

Information of the Bidder**Annexure- A**

Sr. No.	Particular	
1	Name of the Vendor	
2	Registered office Address, Telephone no., and E-mail ID	
3	Correspondence / Contact Address. Details of contact person name, designation, address, mobile no & e-mail ID.	
4	Type of the Organization /(Proprietary / Partnership/ Pvt. Ltd./PSU/Govt./Public Ltd)	
5	Year of establishment and Experience in business (In number of years)	
6	Annual Turnover last five year	
7	Audited Balance sheet for the last five year	
8	GST Registration No.	
9	PAN Card No.	
10	Details of Bank :- Name of Bank Account : Name of Bank : Types of Account : Account Number : IFSC Code : MICR Code :	
11	Capacity in which bid is signed by the bidder each pages of the tender. (Proprietor/Partner/Director)	

Signature & Seal of the Tenderer

Annexure –B

Certificate of Annual Turn Over

Sr.No.	Financial year	Annual turnover (In Lacs)
	Last five year	

Seal & Signature of the
Chartered Accountants

Seal & Signature of the
bidder authorized representative

Annexure –C

DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.

(To be executed & attested by Public Notary / Executive Magistrate on Rs.500/- non judicial Stamp paper by the bidder)

I / We _____ Manufacture / Partner(s)/ Authorized Distributor /agent of M/S. _____ hereby declare that the firm/company namely M/s. ----- has not been blacklisted or debarred in the past by Union / State Government or by any other organization from taking part in tenders in India.

Or

I / We _____ Manufacture / Partner(s)/ Authorized Distributor / agent of M/s. -----hereby declare that the Firm /company namely M/s.----- was blacklisted or debarred by Union / State Government or any Organization from taking part in tenders for a period of _____ years w.e.f. _____ to _____. The period is over on _____and now the firm/company is entitled to take part in tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected/cancelled by University and EMD / SD shall be forfeited. In addition to the above University will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Name _____

Address _____

Attested:

(Public Notary / Executive Magistrate)

List of Clients

Sr. No.	Name and Address of Clients	Contact Number	work order/s & Date from University /Institution/Board/Government Department	Exam conducted for Number of Students

Note : The above information should be submitted on letter head of the bidder.

Date : 12/04/2022

Name, Signature and
Seal of the bidder

Annexure-E

**E-TENDER FOR QUESTION PAPER MANAGEMENT SYSTEM (QPM) & DIGITAL
EXAMINATION PAPER DELIVERY SYSTEM (DEPDS)**

ACADEMIC YEAR 2022-23

Bidder's Declaration

Ref.No. : KBCNMU/7-A/ QPM & DEPDS /866/2022

I hereby certify that I have gone through all the information and terms and conditions stipulated in the tender document and hereby confirm to abide by the same. I also hereby certify that the rates quoted in financial/ commercial bid (BOQ) are not more than the rate charged to any other Institution/ Department / Organization.

Signature : -----

Name of signatory: -----

Name, Signature and

Seal of the bidder