

सुधारीत सत्रपध्दतीचा पुनर्रचित अभ्यासक्रम

॥ अंतरी पेटवू ज्ञानज्योत ॥



North Maharashtra University, Jalgaon

Syllabus

for

F.Y.B.A.

Semester – I & II

**POLITICAL SCIENCE
&
PUBLIC ADMINISTRATION**

(w.e.f. 2009)

NORTH MAHARASHTRA UNIVERSITY, JALGAON

SYLLABUS

F. Y. B. A.
**(Political Science &
Public Administration)**

GENERAL PAPER
‘Indian Democratic Republic’
POL-A G-101 (Semester-I)
POL-A G-201 (Semester-II)

OPTIONAL
‘Local Self Government in Maharashtra’
POL-B G-101 (Semester-I)
POL-B G-201 (Semester-II)

‘Public Administration’
PUB-A G-101 (Semester-I)
PUB-A G-201 (Semester-II)

NORTH MAHARASHTRA UNIVERSITY, JALGAON
(Syllabus for F.Y.B.A., Political Science)

Pol-A G-101 : Indian Democratic Republic

Semester-I

Total Marks – 40

Hours – 48

Course Rationale -

This paper is a basic introduction to the process, concept and working of Indian Democracy and Republic. It includes the constitutional frame work machinery and recent trends in Indian democracy.

<u>Semester-I</u>	Hours - Marks
1. Democratic Thinking and Tradition in India	12 - 10
A - Ancient Gana Rajya	
B - Nature of Indian Democracy Parliamentary Model	
2. Indian Constitution – Background, Preamble, Characteristics.	12 - 10
3. Federal design and its working – Structure, Characteristics, Recent trends, in Centre State relations.	12 - 10
4. A - Fundamental Rights	12 - 10
B - Fundamental Duties	
C - Directive Principles	
Total	----- 48 - 40

Readings :

- 1) **Basu Durga Das** – Introduction to the constitution of India, New Delhi, Printice – Hall of India.
- 2) **Ram Joshi** – Marina Pinto, Louis D’silva, The Indian Constitution and its Working. Bombay Orient Longman.
- 3) **Phadke Y.D. and S. Shrinivas** – The Indian Constitution, Himalayan Publishing Co., Girgaon.
- 4) **Johari J. C.** – Indian Political System, Anmol Publications Pvt., New Delhi.
- 5) **M. N. Srinivas** – ‘Social Change in Modern India’, Bombay, Allied Publishers.
- 6) **R. Kothari** – Politics in India, Delhi, Orient Longman, 1970.
- 7) **R. Kothari** – Democratric Policy and Social Change in India, Delhi, Allied Publishers, 1976.
- 8) **S. kothari** – Social Movement and the Re-definition of Democracy, Boulder, Colorado Westview Press, 1993.
- 9) **J. Donnelly** – The Concept of Human Rights, London, Croom Helm, 1985.
- 10) **J. Brownlie** – Basic Documents of Human Rights, 2nd Edn., Oxford, the clarendom Press 1992.

- ११) प्रा. बी. टी. देशमुख - भारतीय संविधान, पिंपळापुरे पब्लिशर्स, नागपुर.
- १२) डॉ. भा. ल. भोळे - भारतीय राज्यव्यवस्था, पिंपळापुरे पब्लिशर्स, नागपुर.
- १३) प्रा. बी. बी. पाटील - भारतीय शासन फडके प्रकाशन, कोल्हापूर.
- १४) डॉ. भालबा विभुते - भारताचे संविधान, मनोविकास प्रकाशन, चर्चगेट, मुंबई.
- १५) मासिके, साप्ताहिक पत्रिका - लोकराज्य, योजना, समाजप्रबोधन पत्रिका.

North Maharashtra University, Jalgaon
Syllabus for F.Y.B.A. (Political Science) (w.e.f. 2009)

Pol-B G-101 : Local Self Government in Maharashtra

(Optional)

Marks – 40
Hours – 48

Semester-I

Topic – 1 – Local Self Government.	12 - 10
Meaning, Scope and Significance.	
Nature and History.	
Topic – 2 – Formation of Panchayat Raj in Maharashtra,	12 - 10
History & Nature.	
a) V. P. Naik Committee.	
b) L. N. Bongirwar Committee.	
c) P. B. Patil Samiti.	
Topic – 3 – System of Panchayat Raj in Maharashtra.	12 - 10
(Zilla Parishad, Panchayat Samiti, Gram Panchayat)	
a) Organisation.	
b) Powers.	
c) Functions.	
d) Leadership.	
Topic – 4 – Welfare Scheme in Panchayat Raj System	12 - 10
Total	----- 48 - 40

North Maharashtra University, Jalgaon
Syllabus for F.Y.B.A. (Political Science) (w.e.f. 2009)

Pol-B G-201 : Local Self Government in Maharashtra
(Optional)

Marks – 40
Hours – 48

Semester-II

Topic – 1 – Formation of Urban, Local Government in Maharashtra.	12 - 10
a) Nature History.	
Topic – 2 – Urban Local Bodies	12 - 10
(Municipal Council, Nagar Palika, Municipal Corporation etc.)	
a) Organisation	
b) Powers	
c) Functions	
d) Leadership	
Topic – 3 – Reforms of Local Government	12 - 10
a) 73 rd Amendment.	
b) 74 th Amendment.	
c) Measures for Improving Control.	
Topic – 4 – Recent Trends in L. S. G.	12 - 10
a) Gram Sabha.	
b) Nyay Panchayat.	

Total 48 - 40

Reference Books –

- 1) **Maheshwari S. R.** – Local Govt. in India
(Orient Longman, 1971)
- 2) **Reddy G. Ram** – Patterns of Panchayat Raj
(Macmillam India, 1977)
- 3) **Avasthi** – A Municipal Administration in India,
(L. N. Agrawal)
- 4) **Dr . A. Y. Darshankar** – Panchayat Raj and Urban
Administration
(Kailash Publication, Aurangabad,
1992)
- 5) **Dr. S. K. Bhogale** – Panchayat Raj
- 6) **Dr. N. R. Inamdar** – Lokprashasan
(Sadhana Prakashan, Pune)
- 7) **Prof. Govind Yamalwad** – Local Self Government.
(Kalpana Prakashan, Nanded)
- 8) **Dr. Bhalbha Vibhute** – “Grampanchayat Kamkaj System”
- 9) **Ikbal Narayan** – Panchayat Raj Administration in
Maharashtra.
- 10) **S. S. Gadkari** – Organization of the State Govt. in
Maharashtra.

North Maharashtra University, Jalgaon
Syllabus for F. Y. B. A. (Public Administration)

Pub-A G-101 : Indian Administrative System

Marks – 40

Hours – 48

Semester-I

1) The Legacy of Indian Administration : - 12 - 10

- a) Basic Premises of Indian Administration.
- b) Administration in British Period.
- c) Administration since Independence.
- d) Salient Features of Indian Administration.

2) Constitutional Framework : - 12 - 10

- a) Objectives of Indian Constitution.
- b) Salient Features of Indian Constitution.
- c) Fundamental Rights and Fundamental Duties.
- d) Directive Principles of State Policy.

3) Union Government and Administration : - 12 - 10

- b) President of India.
- c) Vice-President of India.
- d) Prime Minister of India.
- e) Council of Ministers.

4) Cabinet Secretariat : -

12 - 10

- a) Structure and Functions of Cabinet Secretariat.
- b) Prime Minister's Office – Structure and Functions (PMD).
- c) Ministries and Departments (General Framework).

Ministry of Home Affairs, Ministry of Finance.

Ministry of Foreign Affairs, Ministry of Railway.

Total

48 - 40

North Maharashtra University, Jalgaon
Syllabus for F. Y. B. A. (Public Administration)

Pub-A G-201 : Indian Administrative System

Marks – 40

Hours – 48

Semester-II

1) Constitutional and Statutory Bodies : - 12 - 10

- b) National Development Council.
- c) Union Public Service Commission.
- d) Finance Commission.
- e) Planning Commission.
- f) Election Commission.
- g) National Women Council.
- h) National Human Rights Commission.
- i) Minority Commission.
- j) SC and ST Commission.

2) Central State Relation : - 12 - 10

- a) Distribution of Powers –
 - i) Union List, ii) State List, iii) Concurrent List.
- b) Legislative Relations.
- c) Financial Relations.
- d) Administrative Relations.

3) Administrative Performs : -	12 - 10
b) Administrative Corruption.	
c) Administrative Obligation.	
4) E – Governs : -	12 - 10
a) Concept and Importance.	
b) Role of Electronic Media.	
c) One Window System.	
d) Impact of Globalization on Indian Administration.	
Total	----- 48 - 40

Readings

- 1) **S. R. Maheshwari** – Public Administration in India, MacMillan
- 2) **M. Laxmikanth** – Public Administration, Tata Mc Graw Hill Publishing Co., New Delhi.
- 3) **Avasthi & Avasthi** – Indian Administration, Lakshmi Narain Agrawal, Agra – 3.
- 4) **Vishnoo Bhagwan & Vidya Bhushan** – Public Administration, S. Chand, New Delhi.
- 5) *श्रीराम माहेश्वरी* - *भारतीय प्रशासन, ओरिएण्ट लॉंगमन.*
- 6) *प्रा. के. आर. बंग* - *भारतीय प्रशासन, विद्या बुक्स पब्लिशर्स, औरंगाबाद.*
- 7) *डॉ. प. ल. जोशी* - *भारतीय शासन व प्रशासन, विद्या प्रकाशन, नागपूर.*

F.Y.B.A.

(Political Science & Public Administration)

Equivalent Course

Sr. No.	Paper	Old Course	New Course
01	Gen. Paper I	Government of the Indian Republic	Indian Democratic Republic. A-G-101
OPTIONAL COURSE			
02	Optional Gen. Paper I	Political Thought of Mahatma Gandhi (Optional)	Local Self Government in Maharashtra B-G-101 (Optional)
PUBLIC ADMINISTRATION			
03	P. A. Gen. Paper	Indian Administration	Indian Administrative System. Pub-A G-101
