



॥ अंतरी पेटवू ज्ञानज्योत ॥

**Kavayitri Bahinabai Chaudhari
North Maharashtra University, Jalgaon**

RE-E-TENDER NOTICE

Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon invites Re-E-tender for **Three Year Call Basis Maintenance Contract of Air conditioner, watercooler refrigerator and Deepfreezer** from Reputed and experienced service providers to participate in the competitive bidding process. For the detailed tender documents, interested bidder should visit <https://mahatenders.gov.in> and www.nmu.ac.in

The filled tender must be submitted online on or before **03/11/2020** up to **15.00** hrs. Any extension of tender, corrigendum or change in schedule will be published only at above mentioned website.

Ref.: KBCNMU/10/E-55-8/AMC/Re-E-tender/184/2020 **Dr. V.V.Katdare**
Date : 09/10/2020 Offg. Finance and Accounts Officer

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Grade-A(3.11)
NAAC ACCREDITED IIIrd cycle

**KAVAYITRI BAHINABAI CHAUDHARI
NORTH MAHARASHTRA UNIVERSITY, JALGAON**

POST BOX NO.80, UMAVINAGAR,

JALGAON- 425 001

Tel.No. (0257) 2257259 & 260

Fax No. (0257) 2258406

**Re-E- TENDER DOCUMENTS FOR CALL BASIS THREE YEAR
MAINTENANCE & SERVICE CONTRACT OF
AIR CONDOTIONRS, WATER COOLERS, REFRIGERATORS
& DEEP FREEZERS.**

REF :- **KBCNMU/10/E-53-8/AMC/Re-E-Tender/184/2020**

FOR MORE DETAILS VISIT THE PORTAL OF

<https://mahatenders.gov.in> / www.nmu.ac.in

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MAINTENANCE & SERVICE CONTRACT OF
AIR CONDOTIONRS, WATER COOLERS, REFRIGERATORS
& DEEP FREEZERS.**

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Tender Schedule and Contact details (AMC)

Sr.No.	Key Days of the tender	Start date & time	End date and time
01	Tender Release	12/10/2020 17.30 hrs.	----
02	Tender documents downloading	12/10/2020 10.00 hrs.	03/11/2020 12.00 hrs.
03	Online submission	12/10/2020 10.00 hrs.	03/11/2020 15.00 hrs.
04	Technical Bid opening	04/11/2020 16.00 hrs. (If Possible)	----
05	Opening of eligible tenderer 's Financial Bid	10/11/2020 11.00 hrs (If Possible)	----

Contact below if any query

- 1) Sumit Katkar. : 7745827385
For any Information / difficulty : 7843024910
Regarding online submission of tender
- 2) General query : 0257-2257259-260
(Const. Elect .Section)
- 3) Shri.S.P.Nemade,, Jr.Engineer : 9423487890

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MAINTENANCE & SERVICE CONTRACT OF
AIR CONDITONRS, WATER COOLERS, REFRIGERATORS
& DEEP FREEZERS.**

Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon invites Re-e-tender for Call Basis Three Year Maintenance & Service Contract of Air conditioners, Water coolers, Refrigerators, and Deep freezers from the reputed and experienced Authorized service providers to participate in the competitive bidding process. For the detailed tender documents, interested bidder should visit [https:// mahatenders.gov.in](https://mahatenders.gov.in) and www.nmu.ac.in

The filled in tender must be submitted online on or before **03/11/2020 up to 15.00 hrs.** Any extension of tender, corrigendum or change in schedule will not be published in News paper; it will be published only at above mentioned website only.

REF :- **KBCNMU/10/E-53-8/AMC/Re-E-Tender/184/2020**

Date : **12/10/2020**

(Dr.V.V.Katdare)
Offg.Finance and Accounts Officer

Copy to : 1) The public Relation Officer, This University-With a request to publish the said e-tender Notice in _____

_____.

(All Maharashtra)

- 2) The Systems Analysts, School of Computer Sciences, KBCNMU, Jalgaon
(to upload the tender document on university website)
- 3) Notice Board, Finance Department , KBCNMU, Jalgaon
- 4) Notice Board, Construction Departments, KBCNMU, Jalgaon

Finance and Accounts Officer

Instructions for filling of Re-e-Tender

The Finance and Accounts Officers, Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon invites Re-E-Tender for Call Basis Three Year Maintenance & Service Contract of Air conditioners, Water coolers, Refrigerators and Deep freezers from the reputed and experienced Authorized service providers / original equipment manufacturer (OEM'S) having 3-5 years experience in execution of similar kind of AMC in reputed organizations with Electrical License registered. The details in this regard are given below.

1. Procedure to submit the tender: All eligible/ interested tenderer are required to be enrolled on portal <https://mahatenders.gov.in> before downloading tender documents and participate in e-tendering. The vendors should submit online tender in two bid system i.e. Technical Bid and Financial Bid. (BOQ)
2. Technical Bid : The technical bid shall contain the following documents. The Bidder must upload scanned copies all these documents online as a part of technical bid. All the documents must be valid and self attested / certified by bidder. Non-submission of following requested documents may lead to rejection of offers.

Sr.No	Name of Document
I	Information of the bidder as per Annexure –A. (The same should be submitted on letter head)
II	Certificate of Registration of firm
III	Copy of GST Registration Certificate
IV	Copy of Service Tax Registration Certificate
V	Copy of PAN card
VI	Copies of Income tax return filed during last three financial years.
VII	3-5 Years experience in maintenance of Air conditioners, Water coolers, Refrigerators and Deep freezers .
VIII	An affidavit that the bidder has never been black listed by any government department / government under taking /any other agency as per Annexure- B
IX	Bidder's Declaration on letter head as per Annexure –C
X	List of Clients with whom the bidder has AMC of Air conditioners,Water coolers, Refrigerators and Deep freezers machines during the period of last three years. Annexure- D
XI	Receipts of payment of Cost of tender and earnest money deposit paid through Internet Banking
XII	Full set of tender documents with seal and signature of bidder on each page of the tender.
XIII	Copy of Electrical License Certificate .

3. **Financial Bid** : The tendering authority will first open the Technical Bid documents of all bidders and after scrutinizing these documents will shortlist the Bidders who are eligible for Financial Bidding process. Otherwise the tender may be disqualified. Financial bid should be submitted online by vendor in the form of BOQ excel sheet given over www.mahatender.gov.in, the supplier shall fill up the column of rate per unit offered by him.
4. Bidder should have valid Digital Signature Certificate (DSC) obtained from any Certifying Authorities.
5. The list of Air conditioners /Water coolers /Refrigerators & Deep freezers to be covered under Call Basis Three Year Maintenance & Service Contract is provided in the tender documents.
6. The Technical and Financial bid shall be submitted online as per the schedule.
7. University has the right to split the work order to more than one vendor/firms quoting lowest tender amount. Supplier may be invited for negotiations in University, if needed/required.
8. The Bidders are strictly advised to follow the dates and times allocated to each stage. As indicated in the time schedule. All the online activities are time tracked and the Electronic Tendering System enforces time-locks that ensure that no activity or transaction can take place outside the Start and End Dates and Time of the Stage as defined in the tender schedule. At the sole discretion of the Tender Authority, the time schedule of the Tender stages may be extended.
9. University reserves the right for change in the number of items to be maintained in schedule.
10. Rate to be quoted should be mentioned at appropriate place in provided in Schedule (BOQ) by the bidder, more over the rate should not be quoted anywhere else in the tender booklet as well as in the blank pages.
11. The university reserves the right to decide whether to open or not open the financial bid of the supplier and no objection of any supplier shall be entertained on any ground what so ever it may be regarding this.
12. No Bid shall be accepted without payment by online earnest money deposit and cost of tender.
13. The quoted rate should be inclusive of all taxes, (GST tax) cost of spare parts, services etc.
14. The rate should be offered for only the item as mentioned in the Schedule.
15. The University is not to bind to accept lowest tenders and reserve the right to accept/cancel any or all tenders without assigning any reason thereof.

Finance and Accounts officer

General Terms and Conditions of the Re-e-tender

- 1) The online tender is called for Call Basis Three Year Maintenance & Service Contract of Air conditioners, Water coolers, Refrigerators and Deep freezers from reputed and experienced authorized service providers / original equipments manufacturer (OEM)
- 2) **Earnest Money Deposit & Cost of Tender:** - Vendors are required to pay **Rs.2000/-**(Rs. Two Thousand only) and **Rs.10,000/-** (Rs. Ten Thousand only) towards Tender Fee and EMD respectively through Net banking .
- 3) **Security Deposit:** The successful bidder to whom the annual maintenance contract is awarded shall be required to deposit **Rs.25,000/-(Rupees Twenty Five Thousand Only)** as **Security Deposit** within 7 days from the date of awarding contract. The security deposit will not carry any interest which shall be refunded beyond two months after expiry of the contract. If the bidder fails to keep the security deposit, then the second lowest quoted bidder will be awarded the contract or the University with holds the total authority for the necessary action to be taken. Security deposit shall be forfeited in case of breach of contract.
- 4) **Cancellation of AMC :-** University reserves the right to cancel the Annual Maintenance contract in case bidder fails to provided satisfactory services during the period of contract. The University reserves the right to go for next lowest tenderer or other appropriate action will be taken.

If due to the above mentioned reason AMC is canceled security deposit shall be forfeited and also the contract may be allotted to the next lowest tenderer or the university reserves the right to take any other appropriate decision including legal action against the bidder to whom the annual maintenance contract was awarded.
- 5) The Bid E.M.D. will be forfeited :
 - a) If the bidder withdraws, altered his bid during the period of bid validity specified in the bid.
 - b) In case of successful bidder, if the bidder fails or refuses to accept annual maintenance contract awarded to him.
- 6) Conditional E-tender shall be rejected out rightly.
- 7) **Payment :** The payment of Call Basis maintenance with required spares charges will be made after receipt of satisfactory service report from concerned departments. The payment will be made monthly basis by cheque only & after deducting TDS as applicable at the time of payment. If performance is not found satisfactory payment for that bill will be forfeited and if unsatisfactory performance is continued then contract is liable to be terminated.
- 8) **Corrective Maintenance:** The service provider shall attend promptly within 2-3 working hours on receipt of complaint.
- 9) The maintenance contract (AMC) will be Call Basis include maintenance whenever you receive a call about complaint by letter or phone . No call charges will be paid extra. The payment will be made for actual workdone alongwith cost of spare parts.
- 10) The Call Basis Three Year AMC Charges shall exclusive of consumables items required for maintenance & Service .
- 11) The vendor may inspect the machines on any working days from 10.00 AM to 5.30 PM before submitting the online E-tender.
- 12) All the machines must be serviced in the satisfaction of users and provide a copy of call / service report to the users after getting his signature over it indicating the details of spares parts replace and service provided by the engineer.

- 13) All the complaint should attend within 12 working hours from the date of time of call , failing which an appropriate penalty for not attending the complaint will be charged. The quantum of penalty to be charged will be decided by the University
- 14) The Call Basis Three Year AMC rates mentioned in this contract will be valid for a period of whole year of AMC from the date of agreement.
- 15) The bidder should quote Call Basis Three Year AMC charges inclusive of all taxes (GST) . Nothing will be paid extra by NMU for increase in such taxes even if imposed or levied either before / after the tender are opened.
- 16) Only online tender submitted through Government of Maharashtra portal for e-procurement will be consider. (<https://mahatenders.gov.in>)
- 17) Tender offer must be valid for a period of minimum 120 days from the date of opening / downloading of Financial bid for the purpose of acceptance and award of contract. Any offer failing short of the validity period is liable for rejection.
- 18) The University reserves the right to accept or reject any or all the tenders from any or all the parties without assigning reason thereof.
- 19) The University reserves the right to delete/ increase/ decrease items from the schedule of requirement specified in the tender.
- 20) The successful bidder will have to enter an agreement with KBCNMU within 7 days from the date of receiving the letter of awarding the contract. The agreement should be on stamp paper of Rs.100/- . The cost of stamp paper will be borne by the contractor. The agreement should be register with notary.
- 21) The tender which do not fulfill all or any of the conditions or are in complete in any respects, are liable to summarily rejected.
- 22) The details of all minor / major /routine /preventative repair / maintenance job under taken including replacement of spares parts shall be entered into the service report.
- 23) Complaint feedback / performance report- The contractor will maintain all records of the complaints in a register. The format of the register is enclosed as Annexure-C
- 24) One month notice will be given by either party for termination of the contract during the tenure of contract for breach of any terms and conditions of contract.
- 25) The firm must have previous experience in maintaining expertise in preventative onsite maintenance and repair of All types of Air conditioners, Water coolers Refrigerators & Deep freezers , spare parts and accessories in government organization / Universities / PSU's. provide the details of AMC performed during the last three years in the pro forma as per Annexure -E
- 26) The KBCNMU will not be responsible any damages, losses, claim, financial or other injury to any service engineer / persons deployed by service providing by agency in the course of their performing the functions / duties.
- 27) The service engineer/ engineers provided by service agency should be skilled and technically qualified and trained in repair and maintenance of Air conditioners, Water coolers Refrigerators & Deep freezers machines.
- 30) **Jurisdiction:** The courts at Jalgaon alone will have the jurisdiction to try any Matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Jalgaon court shall have Jurisdiction in the matter.

Finance and Accounts officer

List of Air conditioners, Water coolers, Refrigerators & Deep freezers to be covered under Call Basis Three Year Maintenance & Service Contract.

Sr. No	Name of Place	No. of Air conditioner Nos	No. of Refrigerator/Deep freezer Capacity in LTR				No. of Water coolers		
			165/180	210/250	310/350/400	Deep freezer	40 LTR	80 LTR	150 LTR
1	Hon'ble V.C.Office	8	1		1				
2	Management Council Hall, M.C.& Dean Member Hall	6	1						
3	BCUD Section& NAAC Office	6	1						
4	Registrar Office	3	1						
5	FAO Office	3	1						
6	Law (Meeting Hall)	1							
7	Finance /DFO/SAP	3							
8	B O S Meeting Hall	2							
9	PRO/Audio Visual Hall	3							
10	Central Training & Placement Office	3							
11	Telephone Section	2							
12	Zerox Room Admn Bldg	2							
13	COE Office	2	1						
14	Computer Centre	9							
15	Exam Record /Robbing	2							
16	Zerox Room Exam CAP	2							
17	Old DSW Cabin Exam Bldg	1							
18	Convocation Hall	2							
19	V.C.Residence	8			1				
20	Guest House	15		1	1	1		1	
21	Shikshak Bhavan	6	---	---	1	1		1	
22	Social Science	3							2
23	Adult Education	2							
24	Management Study	2						2	
25	Dept.of Language & Literature	1						2	
26	Health Centre	1	---	1	1		1		
27	School of Computer Sciences	28	---	1	---			2	
28	Mathematical Science Phase I	16						3	
29	Mathematical Science Phase II	23						2	
30	School of Life Sciences	31	11	4	6			2	
31	Environment Sciences	16	3	2				2	
32	School of Chemical Sciences	23	4	2		1		2	
33	Central Library	10						3	
34	Chemical Technology	50	2	2	1	3		2	
35	School of Physical Sciences	38	3	9				3	
36	R.G.S. T. & Centre	3			1				
36	Boy's Hostel No.3	---						11	7
37	Girls' Hostel	---						3	7
38	B. J.& Minority Girls' Hostel	---							3
39	Vidyarthi Bhavan AdmnSection	---						2	
40	Administration Building	---						5	
41	Exam.Building	---						3	1
42	Senate Hall	6						1	
43	Indoor Hall	---		1					2
Total Qty.		339 No.	29	23	12	6	2	52	22
Grand Total		339 No.		64			6	76	

Information of the Bidder**Annexure –A**

Sr. No.	Particular	
1	Name of the Firm / Company / organization	
2	Office Address, Telephone No., and E-mail ID	
3	Name & Designation of the person signing the bid	
4	Type of the Organization /(Proprietary / Partnership/ Pvt. Ltd./PSU/Govt./Public Ltd)	
5	Year of establishment and Experience in business (In number of years)	
6	Annual Turnover 2017-18 2018-19 2019-20	
7	G.S.T. Registration No.	
8	Service Tax Registration No.	
9	PAN Card No.	
10	<u>Bank Account Details :-</u> Account Name Account Number Name and address of Bank IFSC Code MICR Code	
11	Capacity in which bid is signed by the bidder (Proprietor/ Partner / Director)	

Signature & Seal of the Bidder

Annexure –B

DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.

(To be executed & attested by Public Notary / Executive Magistrate on Rs.20/- non judicial Stamp paper by the bidder)

I / We _____ Manufacture / Partner(s)/ Authorized Distributor service provider of M/S. _____ hereby declare that the firm/company namely M/s. ----- has not been blacklisted or debarred in the past by Union / State Government or by any other organization from taking part in tenders in India.

Or

I / We _____ Manufacture / Partner(s)/ Authorized Distributor / service provider of M/s. -----hereby declare that the Firm /company namely M/s.----- was blacklisted or debarred by Union / State Government or any Organization from taking part in tenders for a period of _____ years w.e.f. _____ to _____. The period is over on _____ and now the firm/company is entitled to take part in tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected/cancelled by University and EMD / SD shall be forfeited. In addition to the above University will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Name _____

Address _____

Attested:

(Public Notary / Executive Magistrate)

Annexure-C

Bidder's Declaration

R-E- TENDER DOCUMENT FOR FOR CALL BASIS ANNUAL
MAINTENANCE CONTRACT OF AIR CONDITIONERS, WATER COOLERS,
REFRIGERATORS & DEEP FREEZERS .

REF :- **KBCNMU/10/E-53-8/AMC/Re-E-Tender/184/2020**

I hereby certify that I have gone through all the information and terms and conditions stipulated in the tender document and hereby confirm to abide by the same. I also hereby certify that the rates quoted in financial bid (BOQ) are not more than the rate charged to any other Institution / Department / Organization.

Signature :

Name of signatory :

Seal of the bidder

Annexure-D

List of Clients with whom the bidder has AMC of Air conditioners ,Water coolers Refrigerators & Deep freezers during the period of last three financial years.

Sr. No.	Name, address of the Department	Telephone No.	Period of contract	Annual contract value

SIGNATURE WITH SEAL OF THE BIDDER

Place :

Date :